

Bredfield Parish Council

Minutes of a meeting of Bredfield Parish Council held at the Village Hall 31 January 2022

Parish Councillors present: Stewart Belfield, Vincent Buckman, Hilary Harker, Anne Henderson, David Hepper, David Leyland, Tony Richardson, together with District Councillor Tony Fryatt. There were no members of the public present

1/310122 Appointment of temporary Clerk for the purposes of the Meeting (LGA 1972 sec 112(5))

It was proposed and unanimously agreed that Cllr Hepper could take notes for minutes

2/310122 Apologies and approvals of absence

County Cllr Elaine Bryce had sent her apologies; Linda Buckman (new Parish Clerk) was unable to be present as she was attending a training module

3/310122 Declarations of Interest and Requests for Dispensation

None

4/310122 Approval of the Minutes of the Parish Council Meeting held on 29 November 2021

The minutes were approved

5/310122 Members of the public are invited to give their views and question the Parish Council on issues on the agenda. Reports may be received from the District and County Councillors

District Councillor Fryatt outlined his report for January, which will be circulated. He highlighted free health and wellbeing courses for the over-60s; a recent meeting of the local road safety forum at which grants were made for SID machines; a meeting of the forum will be held on 17 February; he hoped that the recent lorry survey would result in positive action; finally for households struggling with household costs, assistance is available through the Household Support Fund.

6/310122 To consider current planning matters (including Listed Building Consent)

DC/21/5245/FUL Bredfield Place, Dallinghoo Road: single storey extension

DC/21/5246/LBC Bredfield Place, Dallinghoo Road: listed building consent

The applications were discussed, and no objections were raised

DC/22/0127/FUL 1 Potash Corner Cottages: Proposed detached annex

The application was discussed, and no objection was raised

The Chair indicated previous applications have been granted:

DC/21/2530: Victory House, The Street: conversion of garage roof space

DC/21/4448: 7 Pump Close: single story rear extension

DC/21/4526: Queen Bess Cottage: proposed extension and alterations

7/310122 To agree arrangements following appointment of new Parish Clerk

With the appointment of a new Parish Clerk, the arrangements agreed at the 21 November 2021 meeting, whereby a Councillor could act as Responsible Financial Officer, and a temporary amendment made to the Financial Regulations were no longer necessary. It was proposed and agreed that these measures could be revoked. The Chair informed the meeting that the new Clerk was currently training with SALC, which should be completed by the end of February.

8/310122 To receive a report on the Jubilee Meadow and Orchard

Cllr Bellfield indicated that some work was necessary providing new tree supports, following damage by deer. The Wildlife Friendly village project was proceeding well, and links were being established with other nearby villages.

9/310122 To receive an update on proposed new Village Map and production of a local walks leaflet

Cllr Leyland confirmed that a draft map had been circulated, and following positive feedback, Suffolk Digital had been given the go-ahead to produce the new village map. The Council noted the work of Cllrs Leyland and Harker on this project. It was agreed that 5 A3 sized copies should be printed for use on noticeboards. Cllr Leyland had held meetings with Anna McGowan, Green Access Assistant at Suffolk County Council, to discuss the walks leaflet, which the County Council has offered to produce. It was proposed and agreed that 2,000 copies be printed, with a PDF copy, which would cost £820, which would be split 50/50, so the cost to the PC would be £410. Some concern was expressed over the route of one of the walks, which involved Boulge. It was agreed that the Chair would contact Boulge Parish Meeting to advise of the walk route.

10/310122 To review proposals for the celebration of the Queen's Platinum Jubilee in June 2022

Cllr Buckman confirmed that he would collect the Jubilee Oak tree when it was available. Cllr Harker suggested, and it was agreed that the oak could be sited at the eastern end of the playing field, by the start of the footpath. It was proposed and agreed that a suitable plaque could be placed by the tree. Cllr Henderson advised that the VH had planted two new trees at the entrance to the car park. Cllr Henderson informed the meeting that the Village Hall would be holding a barbecue on Sunday 5 June. It was intended to limit entry by ticket, which would be free to village residents. Cllr Harker proposed the PC could sponsor a Jubilee mug for children, and this was unanimously agreed. It was proposed and agreed that a sum of £300 should be set aside for the purchase. Cllr Harker will organise the purchase.

11/310122 To consider arrangements for the maintenance of Vehicle Activated Signs

Cllr Hepper advised that the battery recharging problem had been resolved. Cllr Buckman agreed to remove the old padlocks on the VAS signs to allow the batteries to be changed. One refurbished sign remains to be re-erected. Cllr Leyland suggested that the PC look at a longer term strategy for the older equipment, moving towards solar, and eliminate the need for battery changing. This may require the installation of new, higher poles by the County Council. Cllr Buckman undertook to investigate the disposal of outdated VAS with Westcotec signs. Cllr Leyland indicated that money should be allocated in future budgets, and that C.I.L. money was a potential source of funding.

12/310122 To receive update on the Review of the Neighbourhood Plan

Cllr Hepper advised that East Suffolk Council had just issued a Planning Guidance Note on made Neighbourhood Plans and this would serve as the model to follow. A notice had been circulated via Mailchimp and would appear in the Lantern calling for volunteers.

13/310122 To discuss the clearance of Himalayan Balsam

Cllr Hepper informed the PC that he had contacted Anglian Water and advised them of the problem. They indicated that the contractors they employed would be advised of the presence of Balsam. Informal contact had been made with the owners of the holiday lodges to make them aware. It was proposed and agreed that a specialist company should be employed, but before then, a more formal approach should be made to the holiday lodges concerning the clearance. Cllr Hepper undertook to do this.

14/310122 To consider the maintenance of village notice boards

Cllr Henderson informed the meeting that the wooden notice board at the entrance to the car park was in a poor condition. It was agreed that Cllrs Richardson, Henderson and Leyland should examine the board and recommend a course of action.

15/310122 Finances

Cllr Leyland presented a bank reconciliation showing a balance of £22,393.46

Community	£ 15,956.09
Parish Reserve	£ 4,085.07
BJMO Reserve	£ 2,318.40
TOTAL	£ 22,359.56
Petty Cash (Meadow) held	£ 33.90
TOTAL	£ 22,393.46

Payments made since the last meeting:

Date	Payee	Amount	VAT	For	
8 Dec 21	SWT	£100	£20	Mowing	Meadow
8 Dec 21	S Bellfield	£30		Hall Hire	Meadow
14 Dec 21	A Deptford	£99	£19.80	Defib supplies	Maintenance
11 Jan 22	E Doe	£122.01	£24.39	Mower svc	Meadow

The following payments were considered and unanimously approved:

Village Hall Hire	£42.50
SALC Clerk training	£180
Norse waste collection	£269
Clerk purchase of computer hardware/software	£579.97
Clerk's pay	notification awaited from SALC

16/310122 Correspondence and urgent matters to be brought to the attention of the Parish Council

The Chair indicated that since the Agenda had been published a Planning Application for 1 Potash Corner had been received (DC/22/0127/FUL); this was considered under item 6.

Cllr Henderson raised the question of Quiet Lanes and suggested Caters Lane may be suitable. The Chair undertook to investigate

Cllr Bellfield advised that since the last meeting several villagers had been in contact regarding the Climate Emergency declaration. He suggested that the way forward was to formulate a Policy which could be adopted by the Parish Council. The Chair indicated that this would be an Agenda item at the next meeting.

There being no further business the meeting closed at 21.05