

Bredfield Parish Council

Minutes of a meeting of Bredfield Parish Council held at the Village Hall on 30th January 2023

Parish Councillors present: Vincent Buckman, Hilary Harker, Anne Henderson, David Hepper, David Leyland, Lynn Taylor

There were no members of the public present

1/300123 Apologies and approvals of absence

Apologies had been received from Cllr Richardson and this was approved. District Cllr Fryatt and County Cllr Bryce had also sent their apologies.

2/300123 Declarations of Interest and Requests for Dispensation

Cllr Hepper declared an interest in Item 11 on the Agenda.

3/300123 Approval of the Parish Council meeting Minutes held on 28th November 2022

These minutes were approved and signed by the Chair.

4/300123 Members of the public are invited to give their views and question the Parish Council on issues on the agenda. Reports may be received from the District and County Councillors

County Cllr Bryce had forwarded her December 2022 report which had been circulated to Councillors and was available to view on our Website.

There were no items raised by the public.

5/300123 To consider any current planning matters (including Listed Building Consent)

The following three applications have now been approved by East Suffolk Council:

DC/22/4404/FUL Bramble Cottage, Woodbridge Road - Two storey side extension to existing dwelling.

DC/22/4407/FUL Woodcote, Pump Corner - Single storey rear extension.

DC/22/4477/FUL Ivy Lodge, The Street, Bredfield - Installation and operation of a 59kW ground mounted solar array on land associated to Ivy Lodge Farm.

DC/22/2707/FUL - The Old Rectory, The Street: Creation of vehicular access is still outstanding

DC/22/2987/FUL - The Forge, Woodbridge Road Proposed development of the existing commercial buildings on site and the erection of 9no dwellings and 14 commercial has been withdrawn.

DC/22/3869/FUL - 2 Forge House, Woodbridge Road: Construction of a single storey ground floor rear and first floor rear extensions – This application was discussed and no objection raised.

6/30123 To discuss maintenance and possible replacement of Defibrillator

The adult Pads and ChargePak (battery) for our defibrillator located at the village hall reach their expiry dates in July this year and it was agreed to order replacements before the price increase that comes into effect in February. The Defibrillator itself is under warranty until October 2023 and we have been advised that this model is no longer manufactured therefore replacement parts will increase in price and may be difficult to obtain. Discussion took place on whether we need to look at replacing this defibrillator in the next year or so at a cost of around £1200-£1500. Clerk to investigate possible grant funding, maybe from our District Councillor, and to look into companies apart from Andrew Deptford who supplied the original. Also to enquire about recycling of old defibrillators.

7/300123 To consider Communities Together Grant Funding

No eligible projects for this grant funding at present but was noted to bear in mind for the future.

8/300123 To discuss Headway Suffolk's communication regarding their Mobile Shop

A communication had been received regarding the mobile charity shop Headway Suffolk are proposing to set up. Following discussion, it was felt that being a small parish there would be little benefit from a weekly or monthly visit. Clerk to reply to email.

9/300123 To consider Parish Biodiversity Action Plans & Ecological Assessment

A communication had been received promoting parishes adopting Biodiversity Action Plan and this was discussed. It was noted that SWT had completed an assessment for our NP and we have a Wildlife Group and the BJMO therefore we were fully compliant.

10/300123 To receive a report on the Jubilee Meadow and Orchard including finances

The following report had been received from Stewart Belfield on behalf of the BJMO:

The BJMO committee has written a 'welcome' letter to the residents of the new houses at Woods Meadow. The letter: invited them to make use of the meadow; explained the community aspect of the orchard and the importance of the fauna and flora of the meadow; and reminded them of the rules for the meadow and orchard (keep to path, don't pick flowers, clean up your dog poo; and no ball games). The shed and the shelter have suffered some minor damage: handle to shed partly broken (but still in secure use); wooden 'fence strut' in the shelter broken off and missing. No firm evidence of the cause. We have applied again (for probably the 7th successful year) for the Green Flag Community Award.

The Bredfield Wildlife-friendly Village calendar sold out. It has helped bring a small increase in funds for the project; and hopefully has helped increase engagement with wildlife and local nature conservation

11/300123 Finances

A **bank reconciliation** had been circulated by the Clerk showing a balance of £32,321.74

Community	£ 8,569.98	
Parish Reserve	£21,432.72	
BJMO Reserve	£ 2,319.04	
Total:	£32,321.74	
Petty Cash (BJMO) held -	£33.90	TOTAL: £32,355.64

Invoices Paid since last meeting

Date	Payee	Net Amount	VAT	For	Cost Centre
03/11	D Harker	98.40		Village of the Year Sign	Community
08/11	Suffolk County Council	402.50		Local Walks Leaflet – 50% share of costs	Community
30/11	L Buckman	228.97		November Salary	Wages
31/12	L Buckman	383.43		December Salary + Backpay	Wages
31/12	HMRC	1.60		Income Tax December	Wages

Invoices to be Paid

Date	Payee	Net Amount	VAT	For	Cost Centre
31/12	Bredfield VH	60.00		Hall Hire May – Nov 2022	Community
01/01	Norse	231.53	46.31	4 th Quarter Refuse	Waste
02/01	L Buckman (Argos)	133.33	26.66	Printer for Clerk	Supplies/Web
31/01	L Buckman	246.51		January Salary	Wages

These four payments were all approved.

Income received since last meeting

17.01.23 £77.18 Village Shop 4th Quarter Refuse

We are awaiting the Village Hall's quarterly refuse contribution of £77.18.

CIL Funding & Expenditure

An application had been received from the Village Shop for CIL funding of £650 to install new LED lighting replacing old fluorescent fittings. This would help to reduce the shop costs and make it more energy efficient to allow the shop to continue to serve the community. Following discussion this funding was approved.

The Village Hall will also have a potential future bid of around £10,000 for roof repairs. This was also discussed and when received can be approved at our March meeting.

Budget 2023

The draft finance plan for 2023-24 had been circulated and was available on our Website. Proposed that the budget for year 2023/24 be approved and this was unanimously agreed.

SALC Internal Audit 2023

The fees from SALC have increased for the next financial year. The fee for 2023 will be £213.00 plus VAT - 2022 cost was £203.00 plus VAT. This was noted.

12/300123 Correspondence and urgent matters to be brought to the attention of the Council

The following correspondence had been received:

East Suffolk Consultation on Draft Guidance for Development within Coastal Areas – this had been circulated to Councillors for their individual views.

East Suffolk Council supports the 'Connect' groups, which is made up of a mix of statutory organisations and VCSE sector groups working together to try and improve the health and wellbeing of communities by coming up with ideas and projects together. This was noted.

Walking in Suffolk Article Promotion was discussed but as Bredfield has its own Walks leaflet it was felt we were already encouraging walking in our locality.

The parish council have taken part in the following SALC surveys:

Annual Members Survey – Cllr Hepper

Coronation Celebrations – Cllr Henderson on behalf of the Village Hall

Climate Change – Cllr Hepper with input from Stewart Belfield as Wildlife Village representative.

Discussion took place regarding plans for the King's Coronation in May. The Village Hall are planning an event on that day. Cllr Harker agreed to look into purchasing Coronation mugs and investigate costs for a way marker post located at the VH showing details of the village walks with a crown on top.

The Clerk had recently attended the training for the Local Elections in May and the timetable was briefly discussed. This will be looked at in more detail at the March meeting.

Cllr's Henderson and Leyland have been approached by a parishioner, Julie Crabb, who is promoting a Bredfield History Project. Details will be sent out via Mailchimp and be available on the village Website.

There being no further business, the meeting closed at 20.45.