

BREDFIELD NEIGHBOURHOOD PLAN GROUP

Minutes of a meeting held Bredfield Church Room at 7.00pm Tuesday 13 October 2015

Present: Sir Nicholas Young (chair); Anne Henderson (vice-chair); David Hepper (secretary)

Group members: Vince Buckman; Sarah Rayner; Gina Saunders; Kath Woods

1. Apologies: Karen Bowe; Denise Causier; Hassina Khan, Geoff Spain, Keith Derham

2 Minutes of the last meeting: were read and agreed as a true record.

3/4 Points arising/updates on action:

- Nick Young confirmed that the formal submission to commence the plan had been agreed by SCDC.
- Nick Young with Anne Henderson and David Hepper had represented the group at a well-attended meeting organised by Community Action Suffolk. Presentations were made by groups whose plans are complete or near-complete and the opportunity was taken to make contact with other groups. It was clear that the expected standard for plans is high. The experience of other groups also suggested that the subjects covered should include tourism and we should involve young people.

5 Reports from Working Groups:

Historic Environment: a lengthy report had been circulated. They have identified all listed assets, and also several unlisted sites that should be noted, including ponds, hedgerows, trees and orchards as well as buildings and archaeological sites. The group recommended that the Environment Group could address some of these with the intention of conservation. Further research was underway to properly note and record all sites

Environment: Vince Buckman stressed the need for an independent report on the area, with the aim of establishing a bench-mark, which would allow a decision to be made of what needed to be done to conserve and protect. The cost of a survey by SWT was in the region of £1500. Some concern was felt at this, as money is limited, and we must be careful not to deprive other groups. It was agreed that there was some mutual ground between Environment and Historic Environment and the groups should work together on some aspects. A meeting should be arranged, which could include Anne Ackerley and Ian Richards.

ACTION; Meeting to be arranged between groups to discuss the way forward

Housing: the housing survey had confirmed the findings of the earlier surveys and appraisals by again showing that no one currently residing in the village was in need of affordable housing. The majority of respondents were in favour of a small development of houses. The location of any future development remained outstanding. It was felt that the main questionnaire should be used to consolidate these findings and identify potential sites.

Transport: A transport survey had been carried out, with a good response. This had shown that most people thought there were danger spots in the parish; that signage could be better and speeding traffic was a problem. Few people used the bus, and footpaths were well known. This should help formulating future policies. The problem of the A.12 was a long standing problem and enquiries were continuing.

Business: all businesses in the parish had been contacted, with a good response rate to a questionnaire. None of those outside the parish contacted had responded. The main

conclusions were that Bredfield was liked for the rural nature and the proximity of the A.12, although the difficulties with access to the latter were a problem. All were happy to have other businesses in the parish, but they should be small scale. Poor broadband and mobile coverage were negative points.

6 Review of subjects: Nick Young indicated that Tourism should be featured and that we must attempt to include young people and this was agreed. At an earlier meeting Hassina Khan had offered to stage an event for young people, and she should be asked to assist with this.

ACTION: Hassina Khan to be contacted to arrange a young peoples event

7 Next steps: It was agreed that the plan was making good progress, and it was hoped that work on a preliminary draft could be started in the next few weeks, based on the work so far. A further public meeting would also be necessary to keep the village informed of progress. It was agreed that the meeting should be held in the New Year. It was also hoped that Community Action Suffolk would be able to come to Bredfield and give more advice.

8 Timetable: David Hepper had produced a timetable, which suggested that the main questionnaire could be issued during the second quarter of 2016 with an ambitious target of completing a draft plan ready for submission by end-2016. Mr Hepper agreed that this was ambitious, and perhaps a more likely target would be Easter 2017, which would be two years after the plan got under way.

9 Budget/Funding: it was still difficult to assess the possible costs: the wildlife survey, printing of questionnaires and the final plan would be the main costs. To this the costs of hiring the hall, stationary etc. could be added. Anne Henderson recommended that we purchase software recommended by CAS for compiling and analysing the questions and this was agreed. It was hoped that the proposed meeting with CAS may help with defining the budget.

10 Communication: The experience of Ufford in the use of Mailchimp to inform and advise residents was discussed and agreed to be a good idea and should be further investigated. In the meantime, updates would continue to appear on the website and in the Lantern.

ACTION: Anne Henderson to investigate use of Mailchimp

11 Any other business: None

12 Date of next meeting: in January, date to be confirmed

There being no further business, the meeting closed at 20.15